

MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
500 S. 4<sup>th</sup> Avenue, 6<sup>th</sup> Floor, BRIGHTON, COLORADO 80601

**July 13, 2016**

A. Call to Order

Vice President Gerhardt called the meeting to order at 6:00 p.m.

B. Roll Call

Present

Dean Morris, President (Absent and Excused)  
Scott Gerhardt, Vice President  
Frank Serafini, Treasurer  
Arlin Riggi, Secretary  
Don Rowe, Assistant Secretary

Also in Attendance

Mark Bodane, Fire Chief	Lynn Baca, City Councilwoman	Richard Towndrow, Firefighter
Mike Schuppe, Deputy Fire Chief	Brycen Garrison, Captain	Carl Craigle, PVMC
Michelle Ferguson, Legal Counsel	Tony Spreser, Lieutenant	Jeff Jacobucci, Retiree
Natalie Ridderbos, PIO	Sean McCulloch, Lieutenant	Robert Baumgartner, Retiree
Rita Saunders, Finance Manager	Bill Bennett, Engineer	Ron Delventhal, Retiree
Carol Thompson, Admin. Assistant	Chris Elliott, Engineer	
Chris Woolley, Battalion Chief	Brian Guyer, Firefighter	

C. Presentations

1. Swift Water Training Recap

Captain Brycen Garrison presented a slide presentation of the swift water team training and the new high-side boat which is specifically designed for swift water rescue. The boat looks similar to those you would see on a river raft guide trip. One of the two new members to the team this year is Firefighter/Paramedic Matt Joslin, who is the lead trainer on the use of this boat. He has over eight years of river guide experience. Captain Garrison thanked Chief Staff for their support of the program and the acquisition of needed equipment. This is the first year the District will use this boat, which is much more deployable with a minimum staffing of two. The District's existing zodiac boat has a minimum staffing of six.

D. Call for Changes to the Agenda

MOTION: Treasurer Serafini made a motion to approve the agenda as presented.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

E. Public Comment

No public comment.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending May 31, 2016

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2. Approval of June 2016 accounts payable checks:  
GF check numbers 26834 to 26912 and ACH Bank Transactions  
  
CD check numbers 26382 to 26394  
  
Total June 2016 expenditures: \$590,598
3. Approval of June 8, 2016 Board Meeting minutes

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda as presented.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

### G. Reports/Informational Items

#### Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items and will address any Fire Prevention questions:

1. Chief Bodane and Director Morris met with John Hicks from Platte Valley Medical Center regarding the response times for Platte Valley Ambulance from Station 51 and Station 52. Mr. Hicks supported the Fire District's decision to upgrade both stations to Advanced Life Support (ALS) as it was the most efficient use of available resources. Mr. Hicks will propose an amendment to the current Platte Valley agreement that will address this change. Chief Bodane noted for the Board that it will take the District a couple of years to fully implement the upgrades.
2. The District received notification of its official ISO rating, which changed to a Class 2/3/10 effective October 1, 2016. This rating change puts the District in the top 2% of departments across the United States. Public notification is forthcoming. ISO noted that as a general guide, each class a department drops is roughly equivalent to a \$100 annual reduction in homeowner and business insurance.
3. The fifteen year anniversary of the 9-1-1 Ceremony will be held on Sunday, September 11. This will be a joint Police and Fire event held at Brighton City Hall. The ceremony will be similar to the ten-year program.
4. Chief Bodane will attend Shirley Kruetzer's funeral on Thursday. She is the spouse of Mel Kruetzer who was Fire Chief from 1959 through 1960.
5. Deputy Chief Schuppe will update the Board on the status of the Mobile Critical Care Unit (MCCU).
6. District has made five conditional offers for the Firefighter/EMT position. The scheduled start date is August 15, 2016. One of the five individuals that the District is hiring is the District's current Fire Inspector, which will create a second Fire Inspector opening. Currently the District has received fifty Fire Inspector applications.

#### Fire Prevention

There was nothing new to add to the written report.

#### Deputy Fire Chief:

Deputy Chief Schuppe added the following updates:

1. The District has received two bids on the concrete work for Station 55. Staff decided to only replace approximately 2,000 sq. ft. of concrete. The bid was awarded to Custom Concrete Cutting. They are the same organization who replaced the concrete at Station 51.

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2. MCCU - Chief Bodane has been discussing the transfer of the MCCU with the Adams County Sheriff. Deputy Chief Schuppe and Doug Tweedy will meet with the Under Sheriff and the Sheriff's Fleet Manager on Friday, July 15<sup>th</sup> to discuss the possible transfer of the unit.
3. Deputy Chief Schuppe and Battalion Chief Sheldon will be attending the ImageTrend Users Conference for the RMS replacement for Firehouse. ADCOM and other agencies also will be in attendance.
4. The District received a notification from the State of Colorado regarding the District's EMS Grant Application. The District was awarded funding for the Lucas Device and a training mannequin. Total equipment purchase price is approximately \$19,500 with a 50% match. Deputy Chief Schuppe thanked Lieutenant Mike Prill and Firefighter Medic Austin Coleman for their work on the grant application.
5. It was noted that through June, the District responded to 2,775 calls. That is a 7% increase over calls for same time period last year. In June, the District responded to a total of twenty-two fires. July appears to be even busier. For the first thirteen days of July, the crews have responded to 22 fires, which included Boulder's mutual aid request for the Cold Springs fire. Chief Schuppe showed some photos of the June 11 weed fire that was upgraded to a structure fire at 144<sup>th</sup> and Quail Run. The District requested mutual aid from Bennett Fire Protection District, Byers Fire Protection District, and Southeast Weld Fire Protection District due to the area and nature of the fire. Crews did an excellent job containing the fire to some out-buildings.

### Financial Report:

In addition to her written report, Rita Saunders, Finance Manager, updated the Board on the following items:

1. Through June 2016 the District has collected 98% or \$10.6 million in property tax revenue. There is approximately \$214,000 left to collect.
2. The closing of the Capital Lease occurred in mid-June. The District received approximately \$2.5 million. Staff will prepare reimbursement request from proceeds within the next few weeks.
3. The 2017 Budget process continues.

### Public Information Officer

Public Information Officer Natalie Ridderbos showed photos and updated the Board on recent events.

1. SummerFest – District provided a truck and the safety trailer.
2. Gifting Angels: This non-profit organization asked the District and Brighton Police Department to nominate a low income family to receive bicycles. On June 8<sup>th</sup> two local boys each received a bicycle.
3. Full Moon Bike Ride – Event takes place every full moon from April thru October. District will have a presence at the event on July 19<sup>th</sup>.
4. Blood pressure checks occur twice a month at the senior center. The photo was from last month's event.

### Attorneys' Report:

Attorney Michelle Ferguson asked if there were questions regarding her written report:

and noted that the firm is working on the yearly summary of the 2016 Legislation which could affect the District.

- 1.

### City of Brighton Liaison Report:

Councilwoman Lynn Baca updated the Board on the following items related to the City of Brighton:

1. The City's investigation into the South Main Street development is ongoing.
2. Working on 2017 Budget. Looking at the oil and gas proceeds from leased land. The City has collected \$1.6 million in bonus payments from lands they have leased. The City is trying to decide how to use a

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portion of those funds. The City Council would like to put the money back into the community; possibly into natural resources including land preservation, purchasing water rights, or environmental clean-up. They also would like to save some of the money for future generations to use.

Salary increase will be a factor in 2017 budget discussions. The City received an email from the Fraternal Order of Police regarding retiree benefits. The City currently does not provide healthcare benefits for retirees. It will be something the City will look at after getting additional information.

3. The completion of Tower Road and Southern is still ongoing. The City has received some concerns regarding the traffic and speeding along Tower Road in that area. It was noted that the City would need to annex Tower Road before they could enforce any traffic issues.
4. Ms. Baca stated that the City appreciates the Fire District's support during City events.
5. On Friday, July 15<sup>th</sup> the City will hold its Movie in the Park event at Carmichael Park. The citywide BBQ is scheduled for Thursday, July 21<sup>st</sup>.
6. A telephone town hall meeting will take place sometime in August. Details will be sent to the District when available.
7. When asked about a possible new waterpark near Foundations Academy, Ms. Baca noted that the new Footprint Park near Foundations Academy will have a timed (user initiated) water feature.

Vice President Gerhardt thanked the City of Brighton for adding blue lights around the City Hall building to honor the fallen officers and show support to local police department.

### H. Old Business

#### 1. Station 52 Update

In addition to his written report, Chief Bodane reported on the following:

- a. South 40<sup>th</sup> and Tower is nearing completion. Asphalt was applied to the northern road section of South 40<sup>th</sup>. The roadway from Southern to Bridge has been completed. Some ditch work and striping need to be completed before it is open to public. The southern portion of Tower Road should be completed within the next few weeks.
- b. The land and loan closing has been completed. The building permit has been approved. Contract with Dohn Construction has been signed. Boring for the geothermal is taking place. The District is working with United Power and Xcel Energy regarding their services to the construction site. It was noted that United Power services will be a shared cost with the owner of the rest of the property. The District will be reimbursed about \$18,000 from the other property owner.
- c. Groundbreaking should occur within the next couple of weeks. Chief Bodane felt a morning event would be best because of the heat. Chief Bodane will advise the Board of the actual date when finalized. The event will be publicized to the public and invitations sent to special guests. A sign will be posted showing Future Site of New Fire Station.

### I. New Business

#### 1. Architectural Proposal for Training / Vehicle Maintenance Facility

Chief Bodane presented the Architectural Proposal from Allred & Associates for the Training / Vehicle Maintenance Facility.

MOTION: Treasurer Serafini made a motion that the Board approve the Architectural Proposal for the Training / Vehicle Maintenance Facility.

SECOND: Assistant Secretary Rowe

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APPROVAL: Motion carried unanimously.

J. Adjournment

MOTION: Treasurer Serafini made a motion at 6:58 p.m. to adjourn the meeting.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

President Morris adjourned the meeting at 6:58 p.m.

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Arlin Riggi, Secretary